

Local Plan Presentations Guidance

May 1-2, 2014

The Strategic Planning Committee of the State Workforce Development Board will meet on May 1-2, 2014 at the Maxwell House Hotel Grand Ballroom in Nashville, TN. The LWIA Directors are asked to provide presentations that address the following questions. Each LWIA must address the four (4) listed mandatory questions. In addition, please address two of additional nine (9) questions to address.

Please use the slide provided as the first slide of your PowerPoint presentation. This slide provides a graphic of the counties in your LWIA, the name of your administrative entity, and the name of the Executive Director. Each LWIA will be provided 25 minutes (**strictly enforced**) to address six questions, followed by 5 minutes for questions from the Board members. Please email your power-point presentations to christy.montgomery@tn.gov by the end of the day on **April 25, 2014**. If the presentations is too large to send via email, please make preparations in advance to deliver via a file-sharing network (such as dropbox) or through the mail on a cd or thumb drive. Presenters may provide handouts which demonstrate relevant information or best practices; however, the selection of handouts should be limited. All handouts should be provided at least 30 minutes prior to the start of the meeting on May 1st to the registration desk where Board members can pick up on their way into the meeting.

Mandatory Questions:

1. Introduce yourself as the LWIA Director of LWIA #. What qualities, traits, and skills make you an effective leader in the workforce system?
2. Briefly describe your organizational profile, including any strategic advantages and challenges. Describe how your organization impacts your local community.
3. Provide an overview of progress towards the implementation of the new Workforce Services policies for one-stop delivery service integration; welcome function, skills/career development function, and business services function.
4. Describe the sector strategy for your LWIA, including participant, provider and investment data. (note: this may include ITAs, OJT, IW, customized training, etc.)

Please choose two of the following questions to address:

1. Describe any regional partnerships, new collaborations or innovative practices you would like to share.
2. Put a face on your program... share a success story
3. Have you implemented any practices that have improved efficiency and saved time or money in your area? Please explain.
4. Have you applied for/received any grants which have provided additional resources or allowed you to leverage funding or services.
5. Describe the relationship our LWIA has with the education system (K-12 and Post-Secondary). Is the LWIA working through partnerships to connect ECD, education and workforce development?
6. How do you engage Board members and local officials? Who are the leaders of the Local Workforce Investment Board? What role does the Local Workforce Investment Board play in providing overall direction to WIA services?
7. Describe local partnerships with economic development.

8. Does your local administrative entity offer programs or services that are not WIA funded that enhance your operations? Please describe.
9. How do you reward and motivate your employees?
10. Outside of the WIA required performance measures, what data and results does your local board track that reflect the impact the programs have on the community?